

# Role Description

<b>Role Title:</b>	TASS Talented Athlete Lifestyle Support ('TALS') Tutor/Assessor
<b>Employment Status:</b>	Various options available, including fee per course, delivery contract and employment
<b>Work Area:</b>	Various education sites across England but may also include some international delivery
<b>Office Base:</b>	Course delivery will be at an education site (throughout England); course preparation and desk-based assessment may be Home-based or at the TASS National Office
<b>Responsible to:</b>	Head of TASS TALS Centre

## Role Summary

The individual shall be appointed on a part-time/flexible, fixed-term basis to help TASS deliver the 1<sup>st</sup>4sport Level 3 Talented Athlete Lifestyle Support (TALS) qualification to current/prospective adult practitioners in the area of lifestyle/personal development support to athletes/players. The role shall involve both tutoring and assessing learners and delivery shall be done through various education sites, which may therefore require extensive travel throughout England and, potentially, some international travel.

**Course Delivery:** Circa 70-80hrs per course (teaching/assessment)

## Key Responsibilities, Main Tasks and Activities

1. Preparing tutor delivery of the TALS qualification, including review, design or editing of existing or new teaching programmes, schedules, lesson plans, teaching resources and/or learner activities, as appropriate;
2. Delivering face-to-face teaching (tailored to learners) for one or more TALS courses in accordance with TASS/awarding body procedures and the agreed teaching programme, resources and activities;
3. Provision of appropriate guidance and feedback on learner progress and learning tasks to help prepare learners for assessment;
4. Completing dynamic risk assessments and learner orientation prior to delivery of each TALS course, making any reasonable adjustments to ensure safe and equitable delivery to all learners;
5. Assessing (or re-assessing) learners undertaking TALS, including review, marking and providing feedback to learners for written tasks, observing live/recorded assessed meetings and undertaking viva/professional discussion in accordance with TASS procedures and individual assessment plans; and
6. Participating in promotion of the TALS qualification and contributing to the review and evaluation of TASS TALS tutor delivery, assessment methods/strategy, TASS policies/processes used to manage TALS delivery.

## Required Skills and Experience

The candidate should hold:

- The 1<sup>st</sup>4sport L3 TALS qualification
- A recognised teaching/tutoring qualification (e.g. PGCE, CTS, CTLLS, DTLLS, PGCAP)
- A recognised assessing qualification (if not incorporated within teaching qualification) (e.g. IAPS, L3CAVAQ)
- Extensive experience of delivering educational content to adult learners from a range of backgrounds
- Experience in assessing educational content (e.g. FE/HE level or UKCC qualifications)
- Extensive experience of working with national or international athletes in a lifestyle support/PDM role
- Recent CPD within the area of supporting performance/professional sportsmen/women
- Excellent communication skills, enthusiasm and the ability to adapt teaching styles as appropriate

**How to apply:** Please send an expression of interest and CV to [opportunities@tass.gov.uk](mailto:opportunities@tass.gov.uk)

**Closing date:** 2<sup>nd</sup> April 2018